

Diagram

Accident Scene Procedures

- Notify the police if the accident is serious. If necessary, ask for medical assistance.
- Do not admit or assume responsibility. Do not make statements to anyone other than the police or an insurance company representative.
- Use the form provided to record important information at the scene of the accident.
- Obtain the names, addresses and telephone numbers of everyone involved and any witnesses. Get license plate numbers. If the police are called, get their badge numbers.
- Disabled vehicles should be removed from the path of other motorists as soon as possible. Use emergency flashers to warn others.

Your name and policy number

Keep this document in your glove compartment.

Accident Scene Information *(Please record this information at the scene.)*

Driver of other vehicle: _____ Driver's License No.: _____

Address: _____ Phone: _____ Home: _____ Work: _____

Driver's Insurance Company: _____ Driver's Policy No.: _____

Owner of vehicle if not the driver: _____ Address: _____

Owner's Insurance Company: _____ Owner's Policy No.: _____

Phone: _____ Home: _____ Work: _____

Other vehicle:

Year: _____ Make: _____ Model: _____ Body Type: _____

License Plate No.: _____ Province or State: _____

Describe damage to other vehicle:

Other people in other vehicle:

Name: _____ Address: _____

Phone: _____

Were any occupants of other vehicle injured? _____

Police Officer's Name: _____ Badge No.: _____ Station Division: _____ Police Force: _____

Witnesses:

Name: _____ Address: _____ Phone: _____

Date of Accident: _____ Location of Accident: _____

Weather/Road Conditions: _____

Charges Laid? _____